JOB OPENING: MassCOSH Youth Programs Director

The Massachusetts Coalition for Occupational Safety and Health (MassCOSH) is a nonprofit organization that builds the power of workers – both youth and adults – to lead efforts that achieve safe, healthy working conditions. MassCOSH is seeking a Youth Programs Director for its youth-led Teens Lead @ Work (TL@W) youth leadership and organizing program. Teens Lead @ Work has won numerous awards for its ability to give youth a voice in ensuring safe, healthy employment opportunities free from sexual harassment and violence. TL@W youth played a leadership role in groundbreaking changes to the state’s Child Labor Laws, investigated and released a report on violence in retail stores, and wrote the first sexual harassment curriculum by and for youth.

Job description: The Youth Programs Director will support, guide, and coach a team of youth peer leaders as they lead the programs’ young worker safety, sexual harassment and violence prevention education and organizing efforts. TL@W is currently coordinating a climate justice campaign focused on the impact of rising temperatures on students and teachers in Boston Public Schools. The Youth Programs Director will bring out the best in these youth and help ensure that the program is effective. The Youth Programs Director will be supervised by the Executive Director.

Duties:
- Provide leadership training, coaching and support to youth peer leaders as they plan and lead young worker justice efforts including:
  - Research young worker concerns, identify potential policy changes, and lead education and organizing efforts to enact policy changes, be it public policy or within workplaces.
  - Conduct outreach and lead trainings and/or conferences.
  - Monitor the news or other sources and issue press releases or letters to the editor.
  - Meet with government officials to monitor Child Labor enforcement, coordinate a safe jobs for youth poster contest and ensure that youth have a strong voice in policy-making.
  - Introduce the program to funders.
  - Strive to succeed in school, apply to college and navigate the financial aid process.
  - Develop annual personal goals, program objectives, and evaluate outcomes and impact.
- Assist the Executive Director with grant-writing and funder relations efforts.
- Support and supervise TL@W Fellow and interns (alumni).
- Foster collaborations with youth organizations, unions and other allies to engage them in supporting TL@W’s efforts and engaging youth peer leaders in supporting their campaigns.
- Contribute to organization-wide efforts, such as Annual Event, Workers Memorial Day, membership recruitment, and newsletters.

Skills / experience:
- Extensive experience with youth leadership development, training and support, required.
- Experience with youth-led organizing, required.
- Experience supporting youth of color and working in diverse communities, required.
• Strong writing, networking and public speaking skills required.
• Experience organizing events/rallies, a plus.
• Strong connections/relationships in the community, a plus.
• Knowledge of college application process, a plus.
• Grant-writing experience, a plus.
• Experience with worker health and safety and working with unions a plus.
• Bi-lingual Spanish, Vietnamese, Portuguese or Creole language ability a plus.

Attributes/characteristics:
* Strong organizational skills
* Fast learner
* Open-minded / outgoing
* Creative
* Able to work with a wide range of age groups
* Flexible, patient and understanding
* Enthusiastic / positive demeanor
* Good sense of humor
* Dedicated

Salary: $58,299.07 plus benefits (individual health insurance and dental, 2% contribution toward retirement, generous paid time off policies). MassCOSH staff are members of USW Local 9358.

To apply, send a resume and cover letter to hiring@masscosh.org by October 24, 2020.

MassCOSH is an equal opportunity / affirmative action, Title IX, 504 employer. People of color are encouraged to apply.